

D'Evelyn Accountability Committee Meeting
October 10, 2017
MINUTES

Welcome and Introductions

Opened meeting at 7:00 AM

Approval of September 2017 Minutes

- Passed by unanimous vote

Student Council Update – Margaret Pilkington

- Homecoming week was successful. The council raised \$5000 with the Wish Week fundraiser. Fundraiser included selling the donated shirts that council members tie dyed and taking up a collection at the football game. That amount did not include the proceeds from the homecoming dance. Council members are working on activities and fundraising ideas for the remainder of the year.

Introduction of New Teachers

- Sara Porter- D'Evelyn graduate, excited to teach Spanish and to uphold the high standards she fulfilled while a student. She can relate to the student experience and is passionate about helping students achieve success and prepare for college.
- Brennan Gause – Teaching junior high Social Studies, previously taught in Idaho and Aurora. His goal is to increase expectations of the students and he is excited to see, already, how committed D'Evelyn students are to success.
- Jennifer Ford - Junior high English, previously taught middle school English in Rochester, NY.
- Deb Pruitt – Junior high math, including pre-algebra and algebra II. She taught at D'Evelyn for an extended maternity leave and is happy to be back for a regular position. She previously taught at Columbine.
- Greg Kottkamp – Assistant Principal. Taught 5 years at Evergreen Middle School, taught 13 years at Golden High School and now is excited for the opportunity to work with both middle and high school students at D'Evelyn.
- Jon Watson – High school counselor, recently finished graduate program and is happy to begin his counseling career at D'Evelyn.
- Sarah Newcomb – 7th grade life science, previously taught at Arvada West and Columbine. Her expectations are high and the students are rising to meet her expectations.
- Chris Powers – Chemistry and political science, taught for 23 years, most recently at Faith Christian.

Steering Committee Update – Donna Li

- Li shared the plan for the principal hiring process. Goal is to include the D'Evelyn and Dennison community in the process, therefore representatives to the Principal Hiring Committee (PHC) will come from faculty, staff, Accountability Committee, and Dennison in addition to the Steering Committee. Serving on the PHC will require reading the founding documents, attending a training session and a 20-hour time commitment. Members of the committee should work toward consensus and must keep materials confidential. In addition to the PHC, there will be three focus/interview groups to meet with the candidates and provide input to the PHC. There will be a group for staff, parents and students, each group will have 10 to 12 members.
- At the November Accountability meeting, SC they will seek community input as to what qualities stakeholders want to see in the principal. In the end, the district has to approve the candidate that is selected by steering committee and PHC. Dan Cohen, Area Administrator has been informed throughout the process, he will be a non-voting member of the committee.
- Timeline: Late next week, invitation form will go out seeking interest in serving on focus/interview groups. Steering Committee will attend Accountability meeting in November for community input. SC will attend staff department meetings to seek input from staff on what they are looking for in a principal. The principal job description will be written in late November followed by interview and essay questions. Applications will be screened in late January and early February. Phone interviews will take place in early February followed by the first round of interviews and focus groups. Second round of interviews follows then the PHC will make a recommendation to SC in late February or March. SC selects their top candidate, superintendent interviews candidate and once approved, the successful candidate is introduced to the D'Evelyn community in March.
- There will be a steering committee training for anyone interested in serving on steering next year after the accountability committee meeting on Tuesday, November 14.
- Steering is looking for a note taker - they are able to pay a stipend for this position
- Steering is also looking for a word processor who can switch policy documents from the Carver model to the policy regulation format. There are approximately 100 documents that need to be re-typed. A stipend can also be offered for this position. Please contact steering committee member Donna Li if you are interested.

Principal Report – Josh Griffin

- A copy of Mr. Griffin's presentation can be found at https://docs.google.com/presentation/d/1UGSS7MzC2MYWiyTNjySQ3_xQvUcqlyx-1EpqlljGJQ/edit#slide=id.g27c4262328_0_318

- **School Updates (the items below were not presented at the meeting, but are included for reference in the minutes)**
- Homecoming was successful last week - thanks to our Student Council sponsors and students for a great week, including Spirit Week, Pep Rally, Bonfire, JRHS Social, Dance, Football Game
- Prospective Student Information Meetings - 1 down, 3 to go, please encourage participation. The next meeting at D'Evelyn is November 9th
- The fall play is coming up - *Is He Dead?*
- Athletic fall season is underway. Numerous sports are playing and we are getting close to league and state championship season
- Marching Band is off to a great start as well (1st place in Jeffco League Meet; last Saturday's competition)
- Parent-Teacher Conferences last week - well-attended
- **Upcoming Events (the upcoming events were not presented at the meeting, but are included in the minutes for reference)**
 - PSAT for Juniors - Wednesday morning, 10/11
 - 3-day weekend – no school this Friday
 - Bonfils Blood Drive - October 17th
 - Courts in the Community - October 19th
 - Early Release - November 3rd
 - Colorado Healthy Kids Survey administration - November 6th & 7th during 7th hour; students will need a permission slip completed to participate
 - D'Evelyn Dinner Auction - November 10th
- Standardized testing data for 2016-2017
 - CMAS ELA for 7th, 8th and 9th grades – D'Evelyn students scored higher than the district or state averages
 - Beginning next school year, 9th graders will not take CMAS and instead will take the PSAT 9.
 - CMAS Math for 7th and 8th grade – D'Evelyn students scored higher than the district or state averages
 - PSAT 10 scores for spring 2017 – D'Evelyn students scored higher than the state or district averages
 - SAT scores for spring 2017 - D'Evelyn students scored higher than the state or district averages
 - AP test scores for spring 2017 - D'Evelyn students had a higher percentage of students receiving a 3 or above compared to state or global averages
- 8th grade and 12th grade survey – each spring the A/C surveys 8th and 12th grade students to gather feedback about their experiences at D'Evelyn
 - Take-aways from the surveys include positives (most students intend on going to college, high degree of extracurricular participation, indicators of quality instruction, progress in bullying, progress in academic honesty) and some areas of future focus (purposeful and relevant homework, continued

progress in anti-bullying and academic honesty, encourage change that raises student perception of the value of learning)

- UIP Proposal
 - Overall goal is to maximize student mastery of the D'Evelyn liberal arts curriculum
 - Desired outcomes: 1) students demonstrate content mastery through common assessments and AP test scores when applicable, 2) maintain achievement and growth scores at/above district and state averages, 3) post graduate success, 4) student survey data (8th and 12th grade); counseling needs assessment
 - Major improvement strategies: 1) Incorporate & sustain consistent implementation of quality lesson design in every classroom, 2) Systemize student academic & social-emotional support systems throughout the school, 3) Implement the PLC model to grow collaboration among teachers in curriculum, instruction, and assessment, in order to address student mastery of the defined D'Evelyn liberal arts program, 4) Integrate consistent instruction and assessment of student reading and writing

Meeting adjourned at 8:00 AM

Attendees: Josh Griffin, Dana Miller, Steve Kosten, Annette Pilkington, Margaret Pilkington, Jen Bolcoa, Cuong Ngo, Sarah Newcomb, Jon Watson, Annie Young, Doug Stephens, Greg Kottcamp, Jennifer Ford, Beverly Haynie, Donna Li, Sarah Porter, Brennan Gause, Chris Powers, Amandine Patton, Wendi Graper, Tim Huggins.

Next Meeting – November 14, 2017 at 5:30 PM