

D'Evelyn Accountability Committee Meeting
September 8, 2015
DRAFT MINUTES

Welcome and Introductions – Tony Edwards
Opened meeting at 5:33 PM

New Teacher Introductions

- Preston Slaughter – new teacher in math department
- Cindy Cannon – new teacher in math department

Review of Rules of Operation – Tony Edwards

- Purpose of Accountability Committee (A/C) – advisory role to Principal and Steering Committee
- Officer Team – Mr. Edwards motions and it is seconded to accept the four individuals volunteering for officer positions. The individuals are elected by verbal vote.
- The A/C officers for 2015-2016 are: Dana Miller (Co-Chair), Wendy Campbell (Co-Chair), Valerie Jahr (Vice-Chair), and Carrie Kollar (Recorder)
- Review of membership rules – to achieve membership an individual must attend one of the first three meetings and shall remain in good standing by having no more than two unexcused absences from regular meetings. Absences may be excused by contacting the A/C Recorder.
- Review of upcoming meeting dates – 2nd Tuesday of the month, meetings will alternate between evening meetings and morning meetings.

Approval of the May Meeting Minutes – Tabled until October meeting

Student Council Update – Se Young Cheong

- 2015-2016 President is Se Young Cheong
- Student Council consists of high school members elected by peers (4 from each grades 9-11, 5 from senior class and 2 honorary members)
- Solicited suggestions at Dash for upcoming activities (pep rally and spirit week)
- Homecoming theme will be an October/Halloween theme. Specific title not yet decided.
- Student Council will likely be looking for parent chaperones for Homecoming. Please contact a Student Council teacher advisor if you are interesting in acting as a chaperone.
- Student Council will be working with Pennies for Patients for community service project

Principal Report – Tony Edwards

- 5 new staff members this year: Cindy Cannon (math dept), Preston Slaughter (math dept), Debra Pruitt (math dept), Dan Wille (social studies dept), and Jennifer Nickerson (PE and social studies dept)
- Will discuss student and school performance in upcoming months either at the October or November meeting as data becomes available.
- Reminder that D'Evelyn encourages the ABC model to address concerns – start by speaking directly with staff member
- D'Evelyn ranked #2 high school in Colorado and #81 in country (*Newsweek*) and #4 in Colorado (*US News and World Report*)
- D'Evelyn has 2 National Merit semi-finalists
- Club Fair was a great success and gave students information on ways to get involved at D'Evelyn. Over 90% of students are involved in some extracurricular activity (based on student surveys)
- Teacher of the month for September was John Cappello
- The school profile is being finalized and a draft will be available by October A/C meeting
- Enrollment (enrollment window of between 1,018 and 1,095 students to keep funding the same) – a few students left at the beginning of the year so a few additional students (approximately 5) were accepted for enrollment after the school began. D'Evelyn currently has 1,022 students enrolled

- Security – Due to support from DEF, 2 additional security cameras to be installed this week
- Bonfire – Wednesday, October 14th @ 5:00 pm. All students are welcome
- School Unified Improvement Plan (UIP) – restructured academic departments so teachers take on an instructional leader role. Priorities will be developed with this academic team. Information from this meeting will be provided at the October A/C meeting
- ACT Scores – information from last year has not been released for state comparison. D'Evelyn averaged a composite score of 26.5 and is the highest in Jefferson County.
- JAG tracks went out today
- Jr High social tomorrow night at 6:00 pm at Clement Park
- Talent Show auditions are this week
- Fall play rehearsals started this week
- School goals – better alignment with homework practices between academic department, increased observations of staff, implementation of curricular reviews and additional goals will be shared as the UIP is developed
- Summer Closure – D'Evelyn will be shut down over next summer (from day after teachers leave until the day prior to teachers returning) – summer prep school, sports, camps, etc... will have to move locations. School is closed due to the following reasons: security system is being reviewed/updated, structural updates due to building shifting, upgrading HVAC system

D'Evelyn Educational Foundation (DEF) – Tony Edwards

- Dash kickoff was successful. Next year we may plan to have the event take place one weekend later than this year.
- Dinner auction is November 14th. Please contact defauction@gmail.com to volunteer for the event
- Parent teacher conferences are coming up. DEF will be sponsoring an ice cream social from 4:30 to 7:30 on September 30th

Steering Committee Report (S/C) – Pierre Habel (Latin teacher)

- Members are elected according to the founding documents. S/C officers include: 5 elected parent members, 2 elected teacher members and the school principal
- Purpose is to ensure that D'Evelyn is run according to the founding principals
- Member duties include: Principal evaluation, Hiring committees, Textbook selection committees
- The S/C met to discuss founding documents and review academic movement and current practices. Reviewed articles/texts over the summer to prepare for a discussion on post-secondary and liberal arts education at the initial S/C training in August
- Policies that will be discussed in September include: 1) Formalizing process for curricular reviews, 2) Compliance with federal law for accommodating students with serious health issues, 3) Modifications to steering committee election policies and procedures

School Assessments – Josh Griffin

- Detailed information is included in the September JAG Tracks
- Jeffco Public Schools policy – Math and English standardized assessments (Acuity) has been replaced by MAP (Measurements of Academic Progress). Tests will be in the subject areas of English/Language Arts and Math and are given online. Adapted to student performance
- Two testing windows – September and May
- Students are tested during regular class time
- CMAS – state mandated testing. PARCC is an agreement for testing between certain states. April 11-29 is the only testing window for PARCC (7-9th grade will take English and math tests, 7th grade will take social studies and 8th graders will take science tests). Jeffco will not be implementing high school social studies testing. Juniors take ACT test. State will determine what 10th grade test will be administered in April (Aspire test is being considered). 8th grade Explore test is no longer given
- Parent question posed regarding the use of PSAT results – Mr. Edwards discussed that this is an item that the staff will be discussing along with how to best use the CMAS results.

- Discussion surrounding the difficulty of trend data when the standardized tests are changed so frequently – Mr. Edwards explains that the ACT results are the main test used for UIP data this past year as the state transitions to another assessment and is starting to establish trend data. D'Evelyn is looking to increase the availability of ACT prep classes

Accountability Committee Goals – Wendy Campbell and Dana Miller

- Six goals for upcoming year: 1) Communication (how best to communicate information to our students, parents and community) 2) Educate the D'Evelyn community on the roles of various school officials/staff (who to go to for various issues) 3) Reading program (sub-committee for One Book, One D'Evelyn) 4) Staff appreciation 5) Aiding Steering Committee as needed 6) Sportsmanship in the Community
- Subcommittees will be formed for the following goals: 1) communication 2) staff appreciation 3) sportsmanship, and 4) reading program
- Attendees are asked for input as to goals that they would like to see.
 - One parent brings up the issue of how to encourage attendance at school events (i.e. Musical showcase that recently happened) – the A/C will discuss this as part of the discussion surrounding improving communication.
 - The school calendar is not always updated with all current events. A/C will look into and recommend ways to improve the calendar. Also looking at a D'Evelyn specific app that will help facilitate streamlined communication.
- If anyone is interested in joining a subcommittee to work on any of these goals please contact any A/C officer

Meeting adjourned at 6:58 PM

Attendees: Sandy Devin, Tony Edwards, Valerie Jahr, Dana Miller, Lisa Papke, Carrie Kollar, Wendy Campbell, Josh Griffin, Pierre Habel, Elizabeth Smith, Se Young Cheong, Mark Flora, Todd Chapman, Joe Trumble, Judi Trumble, Danielle Serra, Jennifer Hastert, Dana Baker, Lisa Rukstales, Matthew Durkin, Ralph Spencer, Lisa Papke, Kris Stirewalt, Meg Hollingsworth, Ana Gardner

Next Meeting – Tuesday, October 13th, 7:00 AM in the Auditorium