

D'Evelyn Accountability Committee Meeting

January 11, 2022

Approved Minutes

** meeting held in person and virtual

Welcome and Introductions

- Opened meeting at 5:32 pm

Approval of December 2021 Minutes

- Approved

Student Council Update – Kylie

- Supporting Wish Week preparations for first week of February
 - o Seeking sponsors, fundraising, developing wish week packages, t-shirt designs
 - o Wish Week is for Anna: She wants to go to Disneyland or Disneyworld
 - o Pep Rally Planning for Anna to visit D'Evelyn Students

Principals Report – Josh Griffin

- Successful return for 2nd semester
- Enrollment -
 - o 1 Open House, 2 Information Nights in November/December
 - o 1 Information Night scheduled for Thursday 1/13
 - o Looking to schedule 1 more Information Night due to cancellation on 1/6
 - o Enroll Jeffco now open for 2022-2023 (January 10 - January 28, 2022)
- Budget 2022-2023
 - o SBB Guide released this week
 - o Will review and present on budget in 1st February meeting
- Course Selection for 2022-2023
 - o Classroom presentations in the week of February 7th
 - o A/C presentation tonight from Molly Harrington (D'Evelyn counselor)
- Accountability Committee surveys -
 - o Targeting week of February 7th for all students
 - o Concurrent academics, athletics, and extracurricular interest survey
- Hiring –
 - o Short-term junior high English teacher
 - o Long-term sub for 7th grade Life Science
 - o New Kitchen Manager – Rob Labenberg

Counseling Presentation – Course Selection – Molly Harrington

[DHS Counseling Center - Course Selection \(google.com\)](https://www.google.com)

- Course Selection Presentation and Workbook overviewed
- Key Dates:
 - o Selection Process Start – Feb. 7th
 - o Students submit selections by Feb. 24th
- AP Class Info Sessions Meetings schedule is being developed and will be rolled out to students in February

Steering Committee Updates — Jeff London

- Jan. 10: Steering Committee Meeting
 - o Approved New Course: Oral Interpretation (Mrs. Ford)
 - Start in Fall of 2022
- Feb. 7: Steering Committee Election Training

- Still in need of a parent and teacher volunteer for election
- Discussing Steering Committee frequency of meetings
- Owl purchased for virtual meetings
- Jan. 24th: Next Steering Committee

Sub-Committee Updates - A/C Officer Team

- Equity Subcommittee – Carrie Kollar
 - Met in January, initiated discussion regarding goals, purpose and desired outcomes
 - Ensure all students at DE feel supported and included
- 6th Grade Subcommittee – Carrie Kollar
 - Reviewed 6th grade surveys
 - Send in April Timeframe current 6th grade and 7th grade families to receive feedback
- School Improvement Subcommittee – Bill Kottenstette
 - Initial Meeting to occur in January 2022
- Traffic/Transportation Subcommittee – Bill Kottenstette
 - Initial Meeting to occur in January 2022
- Surveys – Kym Benfield
 - 2022 Satisfaction Surveys will be released early Feb.

Public Commentary

- 6th Grade Recognized – Gratitude to the administration and staff for working hard and keeping our school going during these challenging times. Agreement from A/C and members.
- Staffing Challenges – questions posed as to if D'Evelyn has reserve of substitute teachers?
- JeffCo Protocols Released via email Jan. 11: 25% absentee to determine options of remote or cancelled classes
- Guidance requested on how to become a substitute teacher to be provided to the parents of interest to ensure we have substitutes

Meeting adjourned at 6:25 pm

Attendees: Josh Griffin, Carrie Kollar, Bill Kottenstette, Kym Benfield, Danielle Willie, Molly Harrington, Jeff London, Tettemk Karpinski, Melisa Rice, Marlo Huguen, Maria Connor, Laura Sweetman, Leanne Petracek, Katherine Battagline, Jessica Mitchell, Tena Harris, Ratna Gupta, Elizabeth Collard, Bobbie Lutz,

NEXT MEETING: February 8, 2022 @ 5:30-6:30 PM