

D'Evelyn Accountability Committee Meeting  
April 13, 2021  
DRAFT MINUTES  
\*\* meeting held virtually through Google platform

**Welcome and Introductions**

Opened meeting at 5:31pm

**Approval of March 2021 Minutes**

- Approved

**Student Council**

- Student Council elections were recently completed for 2021:
  - President: Kylie William
  - Vice President: Phoenix Lee
  - Officers from each grade were elected
- Prom has been scheduled on April 24, StuCo is planning and determining implementation
- StuCo is planning Wish week, which will be the week of April 26th

**Principal's Report – Josh Griffin**

**Return to 100% In-Person Learning**

- Very successful first 1 ½ weeks back in the in-person learning model
- Great energy and enthusiasm from students and teachers
- We are grateful to our students, staff, and families for their seamless adjustment
- We continue to emphasize the importance of health/safety precautions - an increase in cases can cause more limitations on athletic/extracurricular events as well as basis school operations
- It is our goal to stay open through the end of the school year and to avoid cancelling any events

**100% Remote Option in 2021-2022**

- Final survey for feedback distributed today
- Based on interest back in March, it is very unlikely that we will be able to offer even a very limited remote-only option next year
- With overall improvement in Covid-19 conditions, and increased distribution of vaccine, we are encouraged by the environment projected in Fall 2021 for the new school year
- We emphasize the critical importance of in-person learning opportunities
- We will work with individual families with unique needs and support those that may seek to attend school elsewhere

**Standardized Testing**

- CMAS ELA & Math 6, 7, and 8 - completed in the week of March 23rd
- SAT administered today for juniors - Tuesday, April 13th
- PSAT 9 & 10 will be administered on Friday, April 16th
- Thank you to students, teachers, & families for your flexibility around these testing days

**Enrollment**

- Full enrollment in grades 6, 7, 8, and 9 for next year w/ students remaining on the waiting list
- Determined a need to increase 6th grade program in size to 4 class sections for 2021-2022 school year

**Hiring**

- Based on school need & community feedback, we have added the following positions for 2021-2022 and beyond:
  - New junior high counselor position
  - Junior High English teacher

- o Junior/Senior High History teacher
- o 1 6th grade teacher
- Completed, ongoing, or forthcoming hiring committees:
  - o Latin teacher
  - o Junior high math teacher
  - o High school English teacher
  - o Junior/Senior high school math teacher
  - o Spanish teacher
  - o 6th Grade teacher
  - o Counseling Secretary/Registrar
  - o Financial Secretary
- So far, applications and interviews have gone well - talented individuals interested in working at D'Evelyn

### **Building**

- Jeffco BOE approved the funding for the D'Evelyn building addition to be completed between May 2021 - August 2022 for the new wing to support the addition of the 6th grade program
- Additionally, we will undergo renovations of the current instrumental music classroom as part of this process

### **Honors Course Review Process**

- As outlined by Jeffco Schools administration, D'Evelyn Honors Course Review committee is meeting to review Honors Course Review documents completed by teachers in the 17 courses addressed in D'Evelyn CU-06 and CU-06R
- The current plan is that the Committee will bring forward a recommendation to the Steering Committee in the May 3rd meeting and district leadership in the same timeframe

### **Prom - April 24th, 6 - 10 pm at D'Evelyn**

- Parent volunteers can email Dan Wille to support the event ([Daniel.Wille@jeffco.k12.co.us](mailto:Daniel.Wille@jeffco.k12.co.us))

### **Season C Athletics - wrapping up**

### **Season D Athletics - begin in the next few weeks**

### **Steering Committee Update – Jeffrey London**

- Life Science curriculum review occurred
- AP Seminar and Research Proposal was discussed
- Valedictorian Policy was discussed
- Principal Evaluation was conducted and reviewed
- Public Candidate Forum for Steering Committee was held immediately following A/C meeting:
  - o Two candidates for two positions have been approved:
    - Brock Gustafson
    - Melinda Bochner

### **Proposed Technology & Cell Phone Policy – Bill Kottenstette**

- Proposed Cell Phone Policy Overviewed:
  - History of assessment and research:
    - o Ongoing policy work, delayed due to Covid
    - o Reviewed D'Evelyn policies, neighborhood school policies
    - o Conducted Survey with D'Evelyn Teachers
  - Drafted proposed policy (March 2021), shared with Accountability Committee and then shared with Steering Committee
  - Steering requested the Proposal be revisited with the Accountability Committee
  - Comments being received and reviewed via email, social media platforms, other methods:
    - o For & against proposed policy
    - o Potential policy modifications
  - Comments regarding policy were made by Matt Rhodes, Jeffrey London, Jessica Mitchell, Ratna Gupta

- Parent survey was released to all in attendance at April A/C Meeting

#### **A/C Rules of Operation – Carrie Kollar**

- Rules of Operation for the Accountability Committee will be reviewed at the May meeting
  - Link to these Rules sent to A/C distribution list following meeting

#### **A/C Officer Elections: Josh Griffin**

- Nominating Committee: 3 nominations from committee were received
  - Additional nominations were requested during meeting
  - Following three officer position were approved by affirmation:
    - Carrie Kollar
    - Bill Kottenstette
    - Kym Benfield

#### **Public Commentary**

- No Public Commentary was received outside of Proposed Cell Phone Policy discussion

#### **Meeting adjourned at 6:27 pm**

**Attendees:** Josh Griffin, Carrie Kollar, Bill Kottenstette , Kym Benfield, Jeffrey London, Dana Miller, Melinda Bochner, Brock Gustafson, Kristine Ebert, Leanne Petracek, Laura Sweetman, Maria Connor, Matt Rhode, Donna Li, Ratna Gupta, Bobbie Lutz, Jessica Mitchell, Katherine Battagline, Melissa Campe

**NEXT MEETING: May 11, 2021 @ 5:30-6:30 PM – VIRTUAL**