

D'Evelyn Accountability Committee Meeting  
May 11, 2021  
APPROVED MINUTES  
\*\* meeting held virtually through Google platform

**Welcome and Introductions**

Opened meeting at 5:35pm

**Approval of April 2021 Minutes**

- Approved

**Principal's Report – Josh Griffin**

- End of the 2020-2021 school year:
  - Health/safety protocols
  - Quarantine process due to exposure continues
  - Fully vaccinated staff & students are exempt from quarantine
  - Continue to emphasize students/staff - stay home if you are sick, having Covid-19 symptoms, or have a known exposure to a positive individual
- End of year recap:
  - Wrapping up standardized testing:
    - SAT 11, PSAT 9 and PSAT 10
    - CMAS testing, grades 6-8, ELA, Math, & Science
    - MAP Testing - English & Math, grades 6-8 this Friday 5/14
    - AP testing - 5/3 - 5/18
    - Thank you to AP Dan Wille for leadership & organization of standardized assessment
  - Curricular Reviews:
    - Completed curricular reviews of core 7th grade courses
    - Thoughtful recommended adjustments to:
      - best support 7th grade students
      - Align well with 6th and 8th grade curriculum
    - Added a new AP course - AP Computer Science Principles - HS elective
    - Next year, focus will be on 8th grade courses & developing new curriculum for electives
  - Textbook Reviews:
    - Updated & purchased new books for:
      - 11th grade US History
      - AP Spanish
      - Geography 7
  - Hiring Committees:
    - Completed hiring committees:
      - Latin teacher
      - Junior high math teacher
      - Junior high & high school English teachers
      - Junior/senior high school History teacher
      - Spanish teacher
      - Two (2) 6th Grade teachers
      - Junior High counselor
      - Counseling Secretary/Registrar
    - Currently underway:
      - Financial Secretary
      - Junior/Senior high school math teacher

## Honors Coursework

- Proposal presented to Steering Committee on May 3<sup>rd</sup>
- Supported by Steering Committee
- Presented to district leadership on May 4th
- Awaiting final word
- Proposal recommendations (overview):
  - Renaming 11 D'Evelyn courses as Honors and weights them on a 4.5-scale effective August 2021
  - Progress monitoring by Steering Committee of the impact of this policy change
  - Exploring dual track courses (Honors and standard level) in 3 English courses and 1 history course
  - Vast increase in available Honors coursework for D'Evelyn students effective next year
  - Transition to focus on successful implementation

## Building Addition:

- Groundbreaking Ceremony - May 26
- Himmelman Construction is beginning the process - impact to east campus & parking lot

## Congratulations to the Class of 2021

- Final day of in-person learning - May 13th
- End of school year - May 18th
- Graduation - May 22nd
- Senior Banquet - May 24th

As we wrap up the year, thank you!!!

- 2021-2022 Planning & Draft Improvement Plan
  - The challenge of the 2020-2021 school year
  - Covid-19 pandemic (March 2020 - present) - Great loss & huge impact on our students
  - Planning for next year:
    - 100% in-person learning
    - 5 days of school / week
    - Standard, traditional bell schedule
    - Planning for normal operations in sports, clubs, activities, and events
    - Place a high value on in-person, face-to-face events
  - Development of the School Improvement Plan
    - FD calls for a collaborative development of the UIP
    - Tonight, I will present an overview of the 2021-2022 draft improvement plan
    - Feedback opportunity - share in writing and associated survey
    - This broad improvement plan will be adopted to align with state-mandated SUIP

Link to Draft Improvement Plan:

[https://drive.google.com/file/d/159cemSaNFgENvnBFZ\\_wKmrGM6LK3Y9BM/view?usp=sharing](https://drive.google.com/file/d/159cemSaNFgENvnBFZ_wKmrGM6LK3Y9BM/view?usp=sharing)

Link to Draft Improvement Plan Feedback Form:

<https://docs.google.com/forms/d/e/1FAIpQLScXoJUNbqmmItp5wOwjIsMQy0QBCqNp8447EKjt5KYTQ-ldfg/viewform>

## Overview of Draft School Improvement Plan:

- Background:
  - Rich history & tradition of excellence in liberal arts education
  - Outstanding secondary & postsecondary achievements, academic & non-academic
  - Objective (lead the school through thoughtful adjustments that will strengthen and enhance the student experience and school program)
- Considerations:
  - Honor philosophy and traditions of the school
  - Covid-19 pandemic
  - Integration of the 6th grade program in the school
  - Community Feedback
- Key Components of the Plan:
  - Enhance comprehensive student support:
  - Embrace D'Evelyn core values
- Build pride and enthusiasm among the community
  - Increase academic pathways for students to complement core curriculum

## A/C Survey Subcommittees:

- **Proposed Technology & Cell Phone Policy – Bill Kottenstette**
  - Further research will be conducted for Cell Phone Policy to include Security and Safety recommendations
  - A/C Committee and Steering Committee to continue policy development effort in 2021-2022
- **Surveys – Kym Benfield**
  - Junior & Senior High Student Surveys and Parent Survey results were presented to Steering in April

## A/C Rules of Operation – Bill Kottenstette

- Recommendations, for consideration, were made to the Rules of Operations
- A/C Team will review recommendations and proposed revisions will be presented to Steering Committee, as needed, next fall

## Public Commentary

- No Public Commentary was received

## Meeting adjourned at 6:27 pm

**Attendees:** Josh Griffin, Bill Kottenstette, Kym Benfield, Leanne Petracek, Maria Connor, Ratna Gupta, Melissa Campe, Donna Li

**NEXT MEETING: September 14, 2021 @ 5:30-6:30 PM**