

D'Evelyn Accountability Committee Meeting  
December 8, 2020  
APPROVED MINUTES  
\*\* meeting held virtually through Google platform

**Welcome and Introductions**

Opened meeting at 5:32pm

**Approval of November 2020 Minutes**

- Approved

**Student Council Update**

- Hosting virtual holiday spirit week to engage students.

**Principal's Report – Josh Griffin**

**Budget Feedback:** Thank you for completing the budget survey feedback. Received 50 respondents from S/C, A/C, and DEF. The most common areas of priority:

- Mental health support for students
- School safety & security
- Resources to support at-risk students & positive school climate
- Increase elective offerings (AP, concurrent enrollment noted)

Throughout this year, we have consistently reviewed and sought opportunities to engage with students & families. We know that we can continue to grow and build stronger connections and support in our community going forward in this remote/hybrid model.

Examples:

- Implementation of remote/online peer tutoring
- Established office hours / maintenance of 7th hour for student academic and social-emotional support
- Thorough planning for safe, healthy environment during periods of hybrid learning
- Procurement of a D'Evelyn community app = "The Well Being App" - to be deployed in our community in January 2021

We will begin planning the 2021-2022 budget in January with your feedback in mind.

**UIP:**

Two primary goals for this school year:

1. Provide quality opportunities for student learning in the remote / hybrid models.
2. Successful implementation of the new 6th grade program.

UIP is a state-mandated school accountability system where each year schools provide goals that can be measured by data throughout the year. This year, given the Covid-19 pandemic and associated challenges, I plan to maintain a UIP with a specific focus on supporting student achievement and success in the instructional models of this year.

The UIP:

1. D'Evelyn High School students will meet/exceed local, state, and national averages on the PSAT 9, PSAT 10, and SAT 11.
  - a. Consistent quality remote/hybrid learning opportunities for students throughout the school year
  - b. Quality instructional techniques used by teachers in the remote/hybrid learning model
  - c. Interventions to support struggling students through use of classroom interventions, 7th hour, peer tutoring, & teacher tutoring.
2. D'Evelyn Junior High School students will meet/exceed projected growth on Reading and Math MAP testing between Fall 2020 and Spring 2021.
  - Consistent quality remote/hybrid learning opportunities for students throughout the school year
  - Quality instructional techniques used by teachers in the remote/hybrid learning model
  - Interventions to support struggling students through use of classroom interventions, 7th hour, peer tutoring, & teacher tutoring.

#### School Improvement Plans going forward:

- Current A/C subcommittees working towards school improvement:
  - o Surveys
  - o 6th Grade
  - o Remote Learning/Technology
- I am working on a draft School Improvement Plan that would fall outside of the UIP to address areas of feedback I have received in the past 12+ months.
- I envision sharing this plan with the Steering Committee and Accountability Committee in the 2nd semester of this school year for feedback

#### D'Evelyn Steering Committee Election:

- Steering Committee is proceeding with the development of an online election for the 2021 Steering Committee election (as needed)
- There is significant involvement needed from our staff and parent volunteers - thank you to all that have or will be involved in supporting the set-up and execution of the online voting platform
- I am working with D'Evelyn staff & administration to ensure that we are set-up and prepared to implement the election voting process online
- We will keep this committee & our community updated on progress and plans for the election

#### D'Evelyn Honors Course Review Process:

- Jeffco Schools issued D'Evelyn a waiver of board policy to grant 4.5-point scale to Honors courses
- This waiver runs from August 1, 2021 - July 30, 2023 (2 school years)
- The course review process will commence 2nd semester for 17 courses impacted by this policy
- The course review process will determine which of the impacted courses rise to the level of honors for labeling and weighting in the 2021-2022 school year

#### School Building Updates/Improvements

- 6th Grade wing
  - o 4 standard classrooms
  - o 2 classrooms serving science
  - o 1 art room
  - o 1 weight room
- Building improvements associated with 6th grade addition:
  - o Convert existing weight room to a third music room
  - o Remodel existing instrumental music room to increase square footage
  - o Installation of new, additional instrumental music storage in/around instrumental music classroom
- Bond work:
  - o floor replacement
  - o electrical & plumbing upgrades
  - o Redesign secure front door entry
  - o Installation of LED lighting
  - o Installation of new turf athletic field and all-weather track

#### DEF Annual Campaign

- Due to Covid-19, DEF has decided to cancel the 2020 Annual Dinner Auction, and has turned the fundraising focus to the Annual Giving Campaign
- This year, funds raised will support renovating the music room, purchasing athletic and musical uniforms & equipment for students, fund scholarships/awards for students and teachers, provide upgrades for sound in the auditorium
- The Annual Campaign will be the primary fundraising mechanism of the DEF this year.
- Goal of the campaign is to raise \$70,000 - no donation is too small!
- Learn more about DEF and donate here:  
<https://develyneducationfoundation.weebly.com/>
- Learn more about this year's appeal here:  
<https://develyneducationfoundation.weebly.com/annual-appeal.html>

#### End of Semester / Finals

- Good luck to D'Evelyn students on a strong completion to the semester.
- Finals Week - December 14 - 18
- [Finals Schedule](#)
- 6th grade students are following a unique end of semester / finals week plan

## **Next Semester**

- We are preparing for both remote only and hybrid options to begin 2nd semester
- Prior to Winter Break, we will share important updates/reminders with students & families via student emails, School Messenger, and Jaguar Tracks as appropriate for how we will resume the school year in January.
- If we begin in remote only model, we will start the semester with a 6-period daily schedule

Happy Holidays, Happy New Year, Enjoy the Winter Break!

Open discussion occurred following Principals Report.

## **Steering Committee Update –Dana Miller**

- 2020-2021 Election will be Electronic and Online: More information to come in January.
- The Hiring Committee Training will occur at the A/C meeting on January 12: All parent volunteers interested in being involved, please attend the 15-20 minute training session.
- Steering Committee Candidate second training session will be held following the A/C Meeting on February 9<sup>th</sup>. All candidates are required to attend and all those interested in understanding the purpose, role, responsibilities and time commitment of Steering Committee are invited to attend.
  - Steering Candidate Applications are due Feb 12 2021.
- Policies that are being discussed and developed in Steering Committee include:
  - ST-09 outdoor lab policy completed, consented & approved
  - CU-09: curriculum study
  - ST08: homework and make up policy
  - ST01: academic achievement

## **Sub-Committee Updates – Officers**

- Technology & Remote Learning (Bill Kottenstette)
  - Will meet 6 times with the following plan:
    - 1st 3 months - remote learning
      - Topics discussed to date:
        - Increased workload vs. time management strategies
        - Considering executive functioning, planning and organizational strategies
        - Technology challenges discussed
      - Meeting in December to review student/parent feedback and discuss recommendations for A/C implementation
    - Months 4 and 5 - technology/cell phone
    - Month 6 - final check-in on remote learning
- 6<sup>th</sup> Grade Success (Carrie Kollar)
  - Meeting every 2 weeks, once in day and once in evening
  - Gathering feedback for 6<sup>th</sup> Grade
  - Developing a survey to collect data regarding 6<sup>th</sup> Grade.
    - Will submit draft for approval to include:
      - Issues that are changeable and relevant
      - Determine issues that are isolated to remote learning vs. 6<sup>th</sup> Grade Program
      - Focus questions on academic and social student logistics feedback
- Survey & Data (Kym Benfield)
  - Steering Committee approved & consented revisions to four surveys on November 2
    - Student Satisfaction Survey (Grades 6-11)
    - Senior Satisfaction Survey
    - Parents Satisfaction Survey
    - Transfer Student Survey
  - Modifications have been reviewed, surveys are being updated and prepared for deployment in January
  - Survey Results will be reported in March/April timeframe, sub-committee will make recommendations for School Improvement following

**Public Commentary**

- Maria Connor: Requested reviewing how 7<sup>th</sup> hour might be structured, in hybrid model, in consideration of transportation needs for students. Recommended considering adding 20 minutes to each class and eliminating 7<sup>th</sup> hour, as some other schools in the district have done at this time.

**Meeting adjourned at 6:26 pm**

**Attendees:** Josh Griffin, Carrie Kollar, Bill Kottenstette, Kym Benfield, Jessica Mitchell, Leanne Petracke, Maria Connor, Donna Li, Dana Miller, Timothy Schmeckpeper, Katherine Battagline, Jennifer Ebetino, Mettet Karpinski

**NEXT MEETING: January 12, 2020 @ 5:30-6:30 PM – VIRTUAL**