

D'Evelyn Accountability Committee Meeting  
November 10, 2020  
APPROVED MINUTES  
\*\* meeting held virtually through Google platform

**Welcome and Introductions**

Opened meeting at 5:31pm

**Approval of October 2020 Minutes**

- Approved

**Student Council Update**

- Virtual homecoming events, spirit week, royalty and live streamed events occurred in October.
- On Veterans Day, a video will be released to thank the Veterans. The video was created by students and volunteers.

**Principal's Report – Josh Griffin**

What's happening at D'Evelyn?

- Pivot to remote only through November 20, 2020
- D'Evelyn 6th grade students attending Outdoor Lab this week
- D'Evelyn seniors completed SAT (October 27th) and juniors PSAT (October 29th)

Pivot to remote learning:

- Due to the number of positive cases, contacts, and quarantines, we made the difficult decision to close school for in-person learning through November 20th.
- We plan to return to in-person learning after Thanksgiving Break on November 30th.
- Due to the lack of contact between our 6th grade students/teachers and positive individuals, we were able to continue with Outdoor Lab this week.
- Ultimately, we believe that this decision best protects the health/safety of all community members and ensures us the opportunity to continue to provide quality learning experiences for our students.
- Modified bell schedule for remote learning, effective Wednesday 11/11/2020 - schedule will run through the duration of any remote learning periods this semester.

Time	Schedule A Day (Mon / Tues)	Scheduled B Day (Wed / Thurs)
8:00 - 9:30	1st Period	4th Period
9:40 - 11:10	2nd Period	5th Period
11:10 - 12:00	Lunch	Lunch
12:00 - 1:30	3rd Period	6th Period
1:40 - 2:30	7th Hour	7th Hour

#### Covid-19 updates:

- Rise in cases, positivity rates, and hospitalizations continues.
- Jeffco Schools continues to review and monitor the situation to ultimately make determinations about whether schools can/will remain open.
- As of today, we have reverted to the earlier quarantine process, which does not include a review to determine close contacts in the academic setting.

#### 2nd Semester Schedule:

- Four primary changes, in effective January 6, 2021:
  - Remove “soft start” from 1st period
  - Move 7th hour to the end of the day
  - Switch rotational schedule from AABB to ABAB
  - Allow students to attend 7th hour remotely
- Overall rationale for these four changes:
  - More practical and responsive to need
  - Reduces additional, non-academic time throughout the day
  - Increase efficiency of available time for students & faculty
  - ABAB rotation is a more natural distribution of content for learning
  - Split feedback on the early dismissal option
- Conditions:
  - This plan is built for the continuation of remote and hybrid learning models.
    - If we are fully remote during the 2nd semester, we will follow a different schedule
    - If we are fully in-person in the 2nd semester, we will likely follow a different schedule
  - Sign up for the semester using 2nd semester preference survey by November 20th.

[Jaguar Tracks article published 11/8/2020](#)

[2nd Semester preference survey \(remote/hybrid, remote/in-person 7th hour\)](#)

#### 6th Grade Addition & Building Improvements:

- Design Advisory Committee has met twice and will meet a third time this week
- The new wing addition will be located on the NE side of the building and include 8 classrooms. Current plan:
  - 4 standard classrooms
  - 2 classrooms equipped for science
  - 1 art room
  - 1 new fitness room
  - Current fitness room will be converted to a music room
- This plan supports the needs of our 6th grade students and high enrollment interest throughout our program for Art, Music and PE.
- D’Evelyn bond work (as approved by Jeffco voters in 2018) and other needed structural improvements will begin soon, including:
  - Replacing damaged sections of the roof
  - Replacing floor in cafeteria
  - Addressing other floor settlement issues

#### Information Nights:

- Due to Covid-19, we will not host in-person Information Nights.

- On D'Evelyn website, [enrollment page](#):
    - Link to recorded [Information Night presentation](#)
    - Link to [attendance/feedback form for families](#)
- We are enrolling for 6th, 7th, 8th, and 9th grade students in 2021-2022.
- We encourage Dennison 5th grade students to attend Dennison for 6th grade.
- Ultimately, families interested in the D'Evelyn lottery must register each student of interest in the EnrollJeffco program between December 8, 2020 - January 15, 2021.

#### Budget:

- The budget landscape in planning for 2021-2022 has many factors and variables.
- D'Evelyn is generally in a very strong financial position, due to thoughtful spending and enrollment stability.
- Tonight, I'd like to gather feedback from A/C members on budget priorities.
- Link to [budget survey](#)

### Steering Committee Update –Josh Griffin

#### Honors Update

- As mentioned last meeting, S/C voted to proceed with CU-06, with the addition of a district-approved waiver to change the grading scale for Honors coursework.
- District leadership has approved the waiver for 2 years, in accordance with district policy CEB:
  - Waiver valid from August 1, 2021 - July 31, 2023.
- Next steps:
  - Construct teams to review proposed Honors courses.
  - Collaborate with the school district on setting this grading scale up on the tech side.
- We intend to complete course reviews prior to end of the 2020-2021 school year.

#### Additional Steering Committee updates

- Curricular Reviews ongoing:
  - 7th Grade core classes
  - Proposal to add AP Computer Science Principles will be presented in the 11/30 S/C meeting
- Textbook Reviews/Updates
- Policy review/updates:
  - Independent Study Policy
  - Homework and Make-Up Work Policy
- Academic Recognitions

#### Sub-Committee Updates – Officers

- Survey & Data (Kym Benfield)
  - Met in October to discuss purpose and schedule for the surveys that are implemented during the 2020-2021 school year.
  - In parallel, recommendations were made to Steering Committee based on lessons learned from last year surveys.
  - Steering Committee approved modifications to surveys on November 2.
  - Modifications will be reviewed, surveys will be updated and prepared for deployment in January.
- 6<sup>th</sup> Grade Success (Carrie Kollar)
  - Meeting every 2 weeks, once in day and once in evening.

- Gathering feedback for 6<sup>th</sup> Grade.
- Developing a survey to collect data regarding 6<sup>th</sup> Grade.
  - Will submit draft for approval.
- Next meeting will discuss academic and social student logistics, extra-curricular activities, and collect feedback.
- Technology & Remote Learning (Bill Kottenstette)
  - Will meet 6 times with the following plan:
    - 1st 3 months - remote learning
    - Months 4 and 5 - technology/cell phone
    - Month 6 - final check-in on remote learning
  - Determine recommendations to A/C for implementation.

### **Public Commentary**

- Lisa Cushnie for Donna Li:
  - Requested officers and members to reflect on duties of A/C goals, monitoring and recommendations to the budget per the Founding Documents.
  - Inform A/C that Steering Committee voted at November 2<sup>nd</sup> meeting, 6-2 for walk-in only ballots for next year Steering Committee election:
    - Urged community to contact Steering Committee to request online voting for 2021 elections, to allow for maximum parent participation during Covid times.
- Lisa Cushnie:
  - Re-iterated informing A/C and parents regarding the Steering Committee's decision to vote for walk-in only ballots for 2021 Steering Committee election.
    - Moving to electronic voting, would allow for greater voter turnout and encourages parent involvement.

### **Meeting adjourned at 6:25 pm**

**Attendees:** Josh Griffin, Carrie Kollar, Bill Kottenstette, Kym Benfield, Greg Kottcamp, Jessica Mitchell, Lisa Cushnie, Melinda Bochner, Dana Miller, Leanne Petracek, Katherine Battagline, Jeffrey London, Maria Connor, Laura Sweetman, Amanda Gersabeck, Julie Vanek, Qi Han, Mettet Karpinski, Derald Gautier, Jennifer Ebetino, Brock Gustafson, Huck Swanson, Scott Spendlove

**NEXT MEETING: December 8, 2020 @ 5:30-6:30 PM – VIRTUAL**